CITY of ELGIN
COUNCIL MINUTES FOR JULY 13, 1999

COUNCILORS PRESENT- Glenn Clark
Pat McMullen
John Stover
John McElravy
Joe Estes
John Braughton
Berta Churchill - Mayor

Call to Order
The meeting was called to order at 7 PM by Mayor Berta Churchill

Approval of Minutes
The Mayor called for approval of the minutes of the meetings of June 8 and June 22,1999. Councilor Clark moved to approve the minutes as presented, with Councilor McElravy
as second. The vote was unanimous for approval, motion carried.

Citizens to Speak
Kathy Gifford was present to report on Elgin EDGE. Ms. Gifford presented the business development report that was prepared for the Business Recruitment Committee by EOU students. She reported that Elgin EDGE is registered as a non-profit organization with the State of Oregon. She also noted that EDGE has submitted a grant to the Ford Foundation with the help of the Regional Services Institute of EOU. The grant is for development of a business incubator program.

Supervisors Reports: The Mayor called for the supervisors reports.

Police- Chief Sibley submitted a written report.

Public works- Kyle Boylen submitted a letter concerning the placement of school zone signs and "fines double" signs. After a brief discussion Councilor Stover moved to table the matter until the August meeting, with Councilor Clark as second. The vote was unanimous for approval, motion carried.

Hearing:
The time of 7:10 having arrived Mayor Churchill re-opened the hearing to vacate the alley in the 300 N. Block between 15th & 16th.
Nick Pallis, an adjacent property owner was present. He informed the Council that he had not had an opportunity to discuss the matter further with Rick Smith, the petitioner. He noted that at the present time he would have to use the alley as a driveway during the winter months as both of his driveways are steep and are difficult to negotiate when they are icy. He noted that if he could purchase the adjacent property, he could then provide an alternate safe drive, but at present he has no other option. Mr. Smith was not present at the meeting. No one else was present to speak on this matter. Mayor Churchill closed the hearing.

After discussion among the Councilors, Councilor Stover moved to abandon the vacation proceedings, with Councilor Braughton as second. The vote was unanimous for approval, motion carried.

Supervisors Reports continued.
Library-
Sandra Good reported that the summer reading program had over 100 children signed up. She noted that the library was uncomfortably hot due both to the summer heat and the number of computers that are constantly running in the room. She would like the Council to approach the Parks board to determine the possibility of installing the air conditioner that the City has budgeted.

Last month, library policy changes were presented to the Council for review. Mrs. Good asked the Council for comments regarding these policy changes. After a brief discussion Councilor McMullen moved to approve the policy changes as presented, with Councilor Braughton as second. The vote was unanimous for approval, motion carried.

Fire- Chief McDonald; absent, no report.

Ambulance- Carla Hubbard; absent, no report.

Municipal Court-

Ralph Howell reported that Court has resumed in July with the return to work of the Court Clerk, Vicki Weaver.

Recorder/Administrator-

Joe Garlitz reported on the progress of equipment purchases for Hunaha Park. He also requested the Council's permission to be absent at the August meeting, since he has scheduled his vacation in Turkey for the 2nd and 3rd weeks in August.

Citizens to Speak

Mary Wise was present to request information on knapweed control. She has sprayed the weeds several time with the herbicide provided by the County but the weeds do not appear to be affected. Similar comments have been made by others. It seems that some have had good success in killing the weed while others have had little or no success.

Committee Reports

The Mayor then called for the committee reports.

Administration: Councilors McMullen and Estes reported that they had reviewed the bills.

Public Works: Councilor Braughton noted that the County road crew had patched the potholes in the streets.

Public Safety: Councilor Clark reported that the new police reserves were continuing their training and that Officer Perry was citing litter and animal ordinance violations.

Old Business

Railroad crossing repairs; INPRR proposal, ODOT compliance order.

Idaho Northern RR has proposed to the Mayor that the City public works department remove the Baltimore crossing planks and open the approaches. The INRR would then repair the rail ties and the City could then reconstruct the crossing with asphalt or concrete.

It was noted that ODOT has presented INRR with a compliance order to repair all the crossings within 30 days. It was further noted that the railroad has an obligation to maintain and repair the crossings across the rail-bed and two feet beyond either side of rails.

After a discussion concerning liability and responsibility, Councilor Stover moved to deny the Railroad's proposal and insist that they proceed as ordered to repair the crossings at their expense without the assistance of the City's equipment or personnel, with Councilor Estes as second. The vote was unanimous for approval, motion carried.

Bid to patch Opera House stairway

Gary Anderson has submitted a bid to patch-repair the Opera House steps for $3,197.50. After consideration of the amount budgeted for repairs and the cost of replacing the steps, Councilor Braughton moved to accept the Anderson bid as presented, with Councilor Clark as second. The vote was unanimous for approval, motion carried.

Ordinance 132, vacation of alley in block 22 between 14th&15th (Maria Dalton);1st reading

Ordinance 132 vacating the alley in block 22 of the North Elgin Subdivision was presented and read for the first reading. The ordinance was scheduled for the second reading at the August meeting.

Review comments from ODOT re. Transportation Plan (TSP)

Hanley Jenkins and Dara Decker were present to review comments from ODOT regarding the Elgin TSP. Mr. Jenkins identified the changes made to conform to the ODOT comments. He noted that Ms. Decker, Mr. Garlitz and he had reviewed the comments with Mike Buchanan of ODOT. They have agreed to the changes proposed.

After a discussion of the plan, Ordinance 131 amending the land use plan, zoning and subdivision ordinances, and adopting the Transportation System Plan was presented for the first reading. The ordinance was then scheduled for the second reading at the August meeting

New Business

UCEDC membership dues

UCEDC is soliciting voluntary contributions for its current year operations. They have recently hired Karen Owen as administrative director. They are expanding their development program to be County wide. It was noted that the City had contributed $250 last year. After discussion noting that UCEDC could be a valuable tool for the Elgin area's economic development, Councilor Clark moved to approve $250 for UCEDC, with Councilor Estes as second. The vote was unanimous for approval, motion carried.

OLCC permit application, Byrnes Chevron

Sam Byrnes owner of the Elgin Chevron is making an OLCC application for a package store licence. After discussion, Councilor Stover moved to recommend approval of the OLCC application, with Councilor Braughton as second. The vote was five for approval, with Councilors McMullen and McElravy voting in opposition, motion carried.

Resolution 1065, setting Sewer Rates

Resolution 1065 setting sewer rates for 1999/2000, with an increase of $1.50 per month was presented for approval, noting that the approved budget requires a rate increase to meet the anticipated expenditures. Councilor Stover moved to approve Resolution 1065 as presented, with Councilor Clark as second. The vote was unanimous for approval, motion carried.

Resolution 1066,setting wages for City employees

Resolution 1066 providing the wage rates for the City employees for 1999/2000 fiscal year was presented for approval. Councilor Braughton moved to approve resolution 1066 setting the employee wages to the 1999/2000 budgeted amounts, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Correspondence

ODOT has submitted a grant application for the small cities street improvement grant. After discussion Councilor Stover moved to submit a grant to repair the east end of Baltimore, with Councilor Clark as second. The vote was unanimous for approval, motion carried.

Good of the Order

Councilor Estes moved to approve the bills as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

After discussion of the need to designate school zones, Councilor Stover moved to authorize Chief Sibley to define school zones for the highschool and locate the appropriate signs, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Councilor Stover moved to adjourn, with Councilor Braughton as second. The vote was unanimous for approval, motion carried.

Minutes respectfully submitted;

Joe Garlitz,
Recorder/Administrator

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